



Transfer Out Form

Transfer Process:

1. The student should apply to the new school and complete the top portion of this form.
2. ULI will send the Transfer Out Form to the prospective school's international student advisor.
3. The international student advisor at the student's new school should provide proof of the student's acceptance and SEVIS school code using this form or other means.
4. ULI will transfer the student's SEVIS record to the new school upon proof of acceptance to the new school.
5. The student must receive an I-20 from the new school within 60 days of their last day at ULI and attend school during the very next session available at the new school (not more than 5 months in the future).

Student Must Complete:

By signing this form, I give University Language Institute and my new school permission to communicate concerning any information from my files that they feel necessary for completing the transfer from University Language Institute. This includes acceptance information, directory information, grades, attendance, finances, immigration status, and any other information that they deem necessary to complete this form.

Student Name: _____ Student Signature: ✍ _____

Name of New School: _____

Email or Fax Number of International Student Advisor at New School: _____

University Language Institute DSO Must Complete:

Practice TOEFL date: _____ Practice TOEFL score: _____

Level completed: 1 2 3 4 5 6 GPA: _____ (as of level _____)

Last day of class: _____ Graduation date: _____

Comments: _____

Signature ✍ _____ Date _____

New School DSO Must Complete (or otherwise provide proof of acceptance and SEVIS school code):

1. Name of school: _____ School code _____ 214F _____

2. Name of DSO _____ Signature ✍ _____

3. Phone _____ Fax _____ E-mail _____

4. After receiving and considering the student's complete application, has the student been accepted to your institution? YES NO

5. What is the start date of the next session the student is eligible to attend at your school? _____

3. Do you need transcripts for this student? YES NO

If yes, how do you prefer them? BY FAX BY MAIL BY E-MAIL